Contestant Number _	
Total Work Time _	
Rank	

PAYROLL ACCOUNTING (04)

Regional—2006

TOTAL POINTS	 (222)
Problem 4—General Journal (30 @ 1 point each)	 (30 pts.)
Problem 3—Weekly Payroll (40 @ 1 point each)	 (40 pts.)
Problem 2—Gross Pay (16 @ 1 point each)	 (16 pts.)
Application Problem 1—Salary (16 @ 1 point each)	 (16 pts.)
	 (* * F ***)
Short Answer (10 @ 5 points each)	(50 pts.)
Multiple Choice (14 @ 5 points each)	 (70 pts.)

Failure to adhere to any of the following rules will result in disqualification:

- 1. Contestant must hand in this test booklet and all printouts. Failure to do so will result in disqualification.
- 2. No equipment, supplies, or materials other than those specified for this event are allowed in the testing area. No previous BPA tests and/or sample tests or facsimile thereof (handwritten, photocopied, or keyed) are allowed in the testing area.
- 3. Electronic devices will be monitored according to ACT standards.

No more than ten (10) minutes orientation No more than 90 minutes testing time No more than ten (10) minutes wrap-up

Do **NOT** open test booklet until instructed to do so.

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Workplace Skills Assessment Program regional competition.

GENERAL INSTRUCTIONS

Assumptions to make when taking this assessment:

- > Round all calculations to two decimal places.
- > Round each step of the problem.
- Assume employees earn overtime (1.5 times regular hourly rate) for any hours worked over 40 in a week, *unless otherwise directed*.
- All time calculations are rounded to the nearest quarter hour.

Rates for FICA are:

•	Social Security	6.2%
•	Medicare	1.45%

Other Tax Rates:

•	FUTA Tax	.8%
•	SUTA Tax	5.4%

Earning Limits:

•	Social Security	\$87,900 Maximum taxable earnings per year.
•	Medicare	None

Tax Tables:

• Federal Income Tax Withholding Tables are provided at the end of the test.

Write your contestant number in the upper right-hand corner of each page. Staple all pages in order before turning in your test.

PAYROLL ACCOUNTING REGIONAL 2006 PAGE 3 of 9

Multiple Choice: Select the best answer for the following questions and mark it on the Scantron (14 @ 5 pts. each). 1. The Fair Labor Standards Act sets up the _____. A. process of issuing checks to employees B. requirements for hiring a payroll professional C. minimum wage and overtime pay requirements D. specific payroll form of record 2. Employee regular earnings are calculated as _____. A. hours times overtime rate B. regular hours times regular rate C. total hours divided by regular rate D. overtime hours multiplied by rate 3. For many businesses, what is the largest expense _____. A. accounts payable B. advertising expense C. commissions D. payroll 4. The total amount of money an employee earns in a pay period is the employee's ... A. gross earnings B. hourly earnings C. net earnings D. overtime earnings 5. One common method of paying managers or supervisors is by . . A. commission B. percentage C. salary D. wages 6. Most companies round work arrival and departure time to the _____. A. exact minute B. quarter hour C. nearest half hour D. nearest quarter hour 7. Sales employees are often paid a commission to ______. A. encourage increased sales B. offset downsizing C. increase overtime pay D. purchase stock options

PAYROLL ACCOUNTING REGIONAL 2006 PAGE 4 of 9

	By law, what employee payroll taxes are required to be withheld A. city B. federal income C. federal income and social security D. state only
	Form W-4 provides information for withholding tax information such as A. length of employment B. overtime hours worked C. number of family members D. marital status and allowance numbers
10.	FICA is an acronym for A. First Insurance Combinations Act B. Federal Insurance Contributions Act C. Federal Insured Contribution Act D. Finance Insurance Contribution Act
11.	The payroll register is the source document for A. adjusting entries B. completing the work sheet C. journalizing payroll entries D. posting payroll entries
12.	Most businesses pay their employees by check as a means of A. cash control B. debit control C. future control D. tax control
13.	The employee's earnings record is necessary due to A. preparing Form W-4 B. providing information on accumulated earnings C. recording in the accounts receivable journal D. posting in the general ledger
14.	The account credited for total net pay is A. accounts payable B. cash C. payroll tax expense D. salaries expense

PAYROLL ACCOUNTING REGIONAL 2006 PAGE 5 of 9

Short Answer: Insert your answer in the blank provided (10 @ 5 pts. each) 1. Sue works a standard 40-hour work week. She is paid time and one-half for all hours over 40 in each work week. Her regular hourly wage rate is \$9.65. One week Sue worked 51 hours. What are her total gross earnings for the week? 2. John earns \$1,900 for a four-week pay period and works 35 1/2 hours each week. His hourly rate is? 2a. _____ 2b. _____ His overtime rate is? 3. Joan receives an hourly wage of \$8.50 for a 40-hour week of 5 days, 8 hours daily. For Saturday work, she is paid 1 1/2 times the regular rate. For Sunday work, she is paid 2 times the regular rate. One week, she worked 50 hours—4 hours of which were on Saturday and 6 hours on Sunday. What are her total earnings for the week? 4. Cindy is hired to work fluctuating work weeks. For a basic work week of 40 hours, she is paid \$770. This week, she worked 50 hours. Determine Cindy's gross pay using the standard rate of overtime. 5. Fred sells real estate and earns a commission of 6.25% of the price of every house he sells. What is his commission when he sells a house for \$155,900? 6. Marsha was just hired as an administrative assistant with a starting salary of \$26,750 per year. What is her monthly salary?

PAYROLL ACCOUNTING REGIONAL 2006 PAGE 6 of 9

7.	Chris is a sales representative. He earns a salary of \$825 per month plus a 7% commission on all sales. What is Chris's total pay for a month in which he has sales totaling \$8,564?
	7
8.	Mary worked two separate jobs for Corn Company on a biweekly payroll schedule. Job A consisted of 37.5 hours at \$17.35 per hour. Job B entailed 16 hours at \$16.33 per hour. Calculate her gross pay for the pay period if no determination is made on the job that was performed during the overtime hours.
	8
9.	George worked 40 hours per week and earned \$340. His year-to-date earnings are \$5,800. What total amount of taxes have been withheld for Social Security using the rate given in the instructions?
	9

Application Problem 1—Salary (16 @ 1 pt. each)

Complete the following table converting each annual salary to monthly, semi-monthly, bi-weekly, and weekly salaries.

Annual	Monthly	Semi-Monthly	Bi-Weekly	Weekly
Salary	Salary	Salary	Salary	Salary
\$45,800				
\$24,650				
\$77,320				
\$53,500				

Application Problem 2—Gross Pay (16 @ 1 pt. each)

Complete the following partial payroll record using the general instructions.

Employee	Regular Rate	Regular Hours	Regular Pay	Overtime Hours	Overtime Rate	Overtime Pay	Gross Pay
Employee	Nate	nours	гау	nours	Kate	гау	гау
Davis	\$5.50	36		10			
Hall	\$7.75	40		5			
Miller	\$9.25	38		15			
Smith	\$6.50	35		8			

PAYROLL ACCOUNTING REGIONAL 2006 PAGE 7 of 9

Application Problem 3—Weekly Payroll (40 @ 1 pt. each)

Complete the partial payroll register below for the weekly payroll. Use the federal tax tables, SIT rate of 4%, and rates given in the general instructions. Union dues for each employee are \$9.50 a paycheck.

	Exemp-	Total			Social		Federal	State		Total	
Employee	tions &	Hours	Hourly	Total	Security	Medicare	Income	Income	Union	Deduc-	Net
Number	Status	Worked	Rate	Earnings	Tax	Tax	Tax	Tax	Dues	tions	Pay
3	M-3	45	\$6.75								
5	S-0	32	\$9.45								
8	M-2	44	\$7.25								
10	S-1	40	\$8.15								
			TOTALS								

Application Problem 4—General Journal (30 @ 1 pt. each)

A. Record the payroll entry in the general journal.

Pay period ending January 15th.

Use check #200 and page 5.

Partial listing of accounts:

Cash FUTA Payable Accounts Receivable SUTA Payable

Accounts Payable Health Insurance Premium Payable Employees' FIT Payable Life Insurance Premium Payable Employees' SIT Payable U.S. Savings Bonds Payable

Social Security Tax Payable Payroll Tax Expense
Medicare Tax Payable Salary Expense

 Gross Earnings:
 \$22,868.75

 FIT:
 2,534.70

 SIT:
 626.50

 Health Insurance:
 890.40

 Life Insurance:
 768.00

B. Record the payroll tax journal entry on January 15th (Memo 50).

PAYROLL ACCOUNTING REGIONAL 2006 PAGE 9 of 9

GENERAL JOURNAL

		Post				
Date	Description	Ref.	Debit	,	Credi	t
						<u> </u>
						<u> </u>
						<u> </u>
						<u> </u>

MARRIED Persons—WEEKLY Payroll Period

						ges Paid i						
If the wag	es are-				And the nu	mber of wit	thholding al	lowances c	laimed is—			
At least	But less than	0	1	2	3 The ex	4	5	6	7	8	9	10
	0.0-		* -							* -		* -
\$0 125 130 135 140 145 150 165 170 175 180 195 200 210 220 230 240 250 260 270 280 290 310 320 340 400 410 420 430 440 440 450 500 510 520 530 540 550 570 580 570 580 570 580 580 580 580 580 580 580 580 580 58	\$125 130 135 140 150 155 160 165 170 175 185 190 195 190 195 190 195 190 195 190 195 195 190 195 195 195 195 195 195 195 195 195 195	\$00000 00011 22334 45678 901123 45678 90123 45678 01346 79022 233336 79423 56891 245578 01346 7902	\$00000 00000 00012 34567 890112 34567 89012 34567 89124 57801 34679 02356 8912	\$00000 00000 00000 000001 23456 789011 23456 78901 23456 78933 35784 134467 9888	The \$000000 000000 000000 000000 12345 67890 112345 67890 123568 9124	of \$00000 00000 00000 00000 00000 00000 01234 56789 01234 56789 0235	## \$300000 000000 000000 000000 000000 000000	withhe \$00000 00000 00000 00000 00000 00000 0000	എ 00000 00000 00000 00000 00000 00000 0000	\$ \$	goooo ooooo ooooo ooooo ooooo ooooo ooooo	\$00000 00000 00000 00000 00000 00000 0000

MARRIED Persons—WEEKLY Payroll Period

(For Wages Paid in 2005)

least Dut less to 0 1 2 3 4 5 6 7 8 9 10 S740 S750 S75 \$65 \$56 \$47 \$38 \$32 \$32 \$16 \$10 \$4 \$5 \$6 \$70 \$
The amount of income tax to be withheld is— The amount of income tax to be withheld is—
\$740 \$750 \$75 \$35 \$36 \$34 \$38 \$38 \$38 \$22 \$16 \$10 \$4 \$5 \$0 \$760 770 78 67 58 \$48 \$39 \$0 \$22 \$16 \$10 \$1 \$1 \$5 \$0 \$0 \$770 78 67 58 \$48 \$39 \$0 \$22 \$16 \$10 \$1 \$1 \$5 \$0 \$0 \$770 78 67 70 \$1 \$70 \$15 \$1 \$42 \$33 \$25 \$19 \$13 \$7 \$1 \$1 \$7 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1
760 760 760 76 87 58 48 39 30 23 177 11 55 0 0 770 770 778 86 59 50 41 31 24 18 12 6 0 0 7770 778 78 78 78 68 59 50 41 31 24 18 12 6 0 0 7770 778 78 78 78 78 78 78 78 78 78 78 78 78
1,370 1,380 179 164 151 141 132 123 114 105 95 86 77 1,380 1,390 182 166 152 143 134 124 115 106 97 88 78 1,390 1,400 184 169 154 144 135 126 117 108 98 89 80

\$1,400 and over

Use Table 1(b) for a MARRIED person on page 22. Also see the instructions on page 19.

SINGLE Persons—WEEKLY Payroll Period

(For Wages Paid in 2005)

15.41					-	ges Paid i						
If the wag	jes are-				And the nu	imber of wit	thholding al	lowances c	laimed is—			
At least	But less than	0	1	2	3	4	5	6	7	8	9	10
					The a	mount of in	come tax to	be withhe	ld is—			
\$600 610 620 630 640 650 660 670 680 670 710 720 730 740 750 770 780 770 780 790 800 810 820 830 840 850 860 870 880 890 910 920 930 940 950 960 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 970 970 970 970 970 970 970 970 97		0 \$76 79 81 86 89 91 104 109 111 114 119 111 111 111 111 111 111 11	\$67 69 70 73 75 76 88 91 98 98 101 103 108 111 113 126 128 131 133 146 151 153 156 161 163 163 164 171 173 176 176 177 178 178 179 179 179 179 179 179 179 179 179 179		3	mber of with 4 mount of in \$39	5	6	7		9 \$1234 56789 111234 67902 35689 12457 80134 44 44 455 55589 12457 8773	10 \$0 0 0 0 0 0 1 1 1 1 1 1 1 1 1 1 1 1
1,140 1,150 1,160 1,170 1,180 1,190 1,200 1,210 1,220 1,230 1,240	1,150 1,160 1,170 1,180 1,190 1,200 1,210 1,220 1,230 1,230 1,240 1,250	211 214 216 219 221 224 226 229 231 234 236	196 198 201 203 206 208 211 213 216 218 221	180 183 185 188 190 193 195 198 200 203 205	165 168 170 173 175 178 180 183 185 188 190	150 152 155 157 160 162 165 167 170 172 175	134 137 139 142 144 147 149 152 154 157 159	119 121 124 126 129 131 134 136 139 141 144	103 106 108 111 113 116 118 121 123 126 128	98 91 98 96 98 101 103 106 108 111 113	74 76 78 80 83 85 88 90 93 95	65 68 69 71 72 74 75 77 80 82

\$1,250 and over

Use Table 1(a) for a SINGLE person on page 22. Also see the instructions on page 19.

SINGLE Persons—WEEKLY Payroll Period

(For Wages Paid in 2005)

15.41					-	ges Paid i						
If the wag	jes are-				And the nu	imber of wit	thholding al	lowances c	laimed is—			
At least	But less than	0	1	2	3	4	5	6	7	8	9	10
					The a	mount of in	come tax to	be withhe	ld is—			
\$600 610 620 630 640 650 660 670 680 670 710 720 730 740 750 770 780 770 780 790 800 810 820 830 840 850 860 870 880 890 910 920 930 940 950 960 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 980 970 970 970 970 970 970 970 970 970 97		0 \$76 79 81 86 89 91 104 109 111 114 119 111 111 111 111 111 111 11	\$67 69 70 73 75 76 88 91 98 98 101 103 108 111 113 126 128 131 133 146 151 153 156 161 163 163 164 171 173 176 176 177 178 178 179 179 179 179 179 179 179 179 179 179		3	mber of with 4 mount of in \$39	5	6	7		9 \$1234 56789 111234 67902 35689 12457 80134 44 44 455 55589 12457 8773	10 \$0 0 0 0 0 0 1 1 1 1 1 1 1 1 1 1 1 1
1,140 1,150 1,160 1,170 1,180 1,190 1,200 1,210 1,220 1,230 1,240	1,150 1,160 1,170 1,180 1,190 1,200 1,210 1,220 1,230 1,230 1,240 1,250	211 214 216 219 221 224 226 229 231 234 236	196 198 201 203 206 208 211 213 216 218 221	180 183 185 188 190 193 195 198 200 203 205	165 168 170 173 175 178 180 183 185 188 190	150 152 155 157 160 162 165 167 170 172 175	134 137 139 142 144 147 149 152 154 157 159	119 121 124 126 129 131 134 136 139 141 144	103 106 108 111 113 116 118 121 123 126 128	98 91 98 96 98 101 103 106 108 111 113	74 76 78 80 83 85 88 90 93 95	65 68 69 71 72 74 75 77 80 82

\$1,250 and over

Use Table 1(a) for a SINGLE person on page 22. Also see the instructions on page 19.



PAYROLL ACCOUNTING (04)

Regional—2006

KEY

Multiple Choice (14 @ 5 points each)	(70 pts.)
Short Answer (10 @ 5 points each)	(50 pts.)
Application Problem 1—Salary (16 @ 1 point each)	(16 pts.)
Problem 2—Gross Pay (16 @ 1 point each)	(16 pts.)
Problem 3—Weekly Payroll (40 @ 1 point each)	(40 pts.)
Problem 4—General Journal (30 @ 1 point each)	(30 pts.)
TOTAL POINTS	(222)
Graders:	

Double-check and verify all scores!

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Workplace Skills Assessment Program state competition.



PAYROLL ACCOUNTING REGIONAL 2006 KEY PAGE 2 of 5

GENERAL INSTRUCTIONS

Assumptions to make when taking this assessment:

- > Round all calculations to two decimal places.
- > Round each step of the problem.
- Assume employees earn overtime (1.5 times regular hourly rate) for any hours worked over 40 in a week, *unless otherwise directed*.
- All time calculations are rounded to the nearest quarter hour.

Rates for FICA are:

Social Security 6.2%Medicare 1.45%

Other Tax Rates:

FUTA Tax .8%SUTA Tax 5.4%

Earning Limits:

• Social Security \$87,900 Maximum taxable earnings per year.

Medicare None

Tax Tables:

• Federal Income Tax Withholding Tables are provided at the end of the test.

Write your contestant number in the upper right-hand corner of each page. Staple all pages in order before turning in your test.



PAYROLL ACCOUNTING REGIONAL 2006 KEY PAGE 3 of 5

Mult	iple Choice (14 @ 5 pts. each)	Short	t Answer (10 @ 5 pts. each)
1.	C	1.	<u>\$545.28</u>
2.	В	2a. 2b.	\$13.38 \$20.07
3.	D	3.	<u>\$493.00</u>
4.	A	4.	<u>\$1,058.80</u>
5.	C	5.	<u>\$9,743.75</u>
6.	D	6.	<u>\$2,229.17</u>
7.	\mathbf{A}	7.	<u>\$1,424.48</u>
8.	C	8.	<u>\$911.91</u>
9.	D	9.	<u>\$359.60</u>
10.	В		
11.	C		
12.	\mathbf{A}		
13.	В		
14.	В		



REGIONAL 2006 KEY PAGE 4 of 5

Application Problem 1—Salary (16 @ 1 pt. each)

Complete the following table converting each annual salary to monthly, semimonthly, biweekly, and weekly salaries.

Annual	Monthly	Semimonthly	Biweekly	Weekly
Salary	Salary	Salary	Salary	Salary
\$45,800	3,816.67	1,908.33	1,761.54	880.77
\$24,650	2,054.17	1,027.08	948.08	474.04
\$77,320	6,443.33	3,221.67	2,973.85	1,486.92
\$53,500	4,458.33	2,229.17	2,057.69	1,028.85

Application Problem 2—Gross Pay (16 @ 1 pt. each)

Complete the following partial payroll record using the general instructions.

	Regular	Regular	Regular	Overtime	Overtime	Overtime	Gross
Employee	Rate	Hours	Pay	Hours	Rate	Pay	Pay
Davis	\$5.50	36	198.00	10	8.25	82.50	280.50
Hall	\$7.75	40	310.00	5	11.63	58.15	368.15
Miller	\$9.25	38	351.50	15	13.88	208.20	559.70
Smith	\$6.50	35	227.50	8	9.75	78.00	305.50

Application Problem 3—Weekly Payroll (40 @ 1 pt. each)

Complete the partial payroll register below for the weekly payroll. Use the federal tax tables, SIT rate of 4%, and rates given in the general instructions. Union dues for each employee are \$9.50 a paycheck.

Total			Social		Federal	State		Total	
Hours	Hourly	Total	Security	Medicare	Income	Income	Union	Deduc-	Net
Worked	Rate	Earnings	Tax	Tax	Tax	Tax	Dues	tions	Pay
45	\$6.75	320.65	19.88	4.65	0.00	12.83	9.50	46.86	273.79
52	\$9.45	548.16	33.99	7.95	67.00	21.93	9.50	140.37	407.79
47	\$7.25	366.16	22.70	5.31	9.00	14.65	9.50	61.16	305.00
40	\$8.15	326.00	20.21	4.73	25.00	13.04	9.50	72.48	253.52
Т	OTALS	1,560.97	96.78	22.64	101.00	62.45	38.00	320.87	1,240.10



PAYROLL ACCOUNTING REGIONAL 2006 KEY PAGE 5 of 5

Application Problem 4—General Journal (30 @ 1 pt. each)

GENERAL JOURNAL

PAGE <u>5</u>

Date		Description	Post Ref.	Debit		Cred	it
2006							<u> </u>
Jan	15	Salaries Expense		22,868	75		<u> </u>
		Employees' Fed. Inc. Tax Payable				2,534	70
		Employees' State Inc. Tax Payable				626	50
		Social Security Tax Payable				1,417	86
		Medicare Tax Payable				331	60
		Health Insurance Premium Payable				890	40
		Life Insurance Premium Payable				768	00
		Cash				16,299	69
		Pay. Reg. 1/15—Ck 200					-
	15	Payroll Tax Expense		3,167	32		1
		Social Security Tax Payable				1,417	86
		Medicare Tax Payable				331	60
		Federal Unemployment Tax Payable				182	95
		State Unemployment Tax Payable				1,234	91
		Pay. Reg. 1/15—M50					
							-
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							<u> </u>