(265) Business Law & Ethics

Description

This contest will test the student's knowledge and skills in the areas of ethics, law, business law, and personal law.

Eligibility

Any student member may enter this event.

Contestant must supply

Sharpened No. 2 pencils, pens

Cordless calculator: Electronic devices will be monitored according to ACT standards. See <u>NLC</u> <u>Calculator Guidelines</u>. Contestants who violate this rule will be *disqualified*.

Published and/or unpublished non-electronic written reference materials

No equipment, supplies, or materials other than those specified for an event will be allowed in the testing area. No previous Business Professionals of America tests and/or sample tests or facsimiles thereof (handwritten, photocopied, or keyed) may be taken into the testing area. <u>Violation of this rule will result in disqualification</u>.

Competencies

- Demonstrate knowledge of the basic terminology and office procedures needed to work effectively in a legal environment
- Demonstrate understanding of legal terminology and Latin words pertaining to legal terminology
- Demonstrate knowledge of federal, state, and local court structures and proceedings
- Identify ethical responsibilities of the legal profession
- Deals effectively with a diverse workforce.
- Understand yourself and are conscious of the implications of your interactions with others.
- Demonstrates sound judgment to meet or exceed workplace guidelines, standards and expectations in a business setting.

Method of evaluation

Objective Test

Length of event

No more than ten (10) minutes orientation No more than sixty (60) minutes testing time No more than ten (10) minutes wrap-up

Entries

Each state is allowed five (5) entries

Business Professionals of America Workplace Skills Assessment Program

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